



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

UNION CHRISTIAN TRAINING COLLEGE

- Name of the Head of the institution **DR SASIM KABIRAJ THAKUR**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Alternate phone No. **03482250254**
- Mobile No: **9932886234**
- Registered e-mail ID (Principal) **principaluctc@rediffmail.com**
- Alternate Email ID **uctcbcd@gmail.com**
- Address **107, netaji road**
- City/Town **Berhampore**
- State/UT **West Bengal**
- Pin Code **742101**

2. Institutional status

- Teacher Education/ Special Education/Physical Education: **Teacher Education**

- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **BABA SAHEB AMBEDKAR EDUCATION UNIVERSITY**
- Name of the IQAC Co-ordinator/Director **DR. KISHORE MUKHOPADHYAY**
- Phone No. **9433564876**
- Alternate phone No.(IQAC)
- Mobile (IQAC) **9433564876**
- IQAC e-mail address **kishore.km2007@gmail.com**
- Alternate e-mail address (IQAC)

3.Website address <http://www.uctcollege.org>

- Web-link of the AQAR: (Previous Academic Year) <http://www.uctcollege.org>

4.Whether Academic Calendar prepared during the year? **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	C	1.89	2023	23/12/2023	22/11/2028

6.Date of Establishment of IQAC **12/09/2009**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	0

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 07

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- (Please upload, minutes of meetings and action taken report) [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC OPENED POST GRADUATED COURSES IN EDUCATION UNDER THE UNIVERSITY OF KALYANI . 2. IQAC TRIED TO OPEN NSS(2 UNIT) IN THE COLLEGE CAMPUS AN HAS APPLIED TO KALYANI UNIVERSITY AND BSAEU TO OPEN THE NSS IN OUR CAMPUS. 3. THE IQAC HAS BECOME SUCCESSFUL TO OPEN DIPLOMA IN YOGA EDUCATION, UNDER NSOU THROUGH DISTANCE MODE WITH 50 INTAKE CAPACITY.THIS COURSE IS AN VALUE ADDED COURSE. 4.IQAC ALSO TRYING TO OPEN NATUROPATHY COURSES WITH THE MOU OF NSOU.A COURSE IS ALREADY RUNNING WITH THE MOU OF NSOU

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
ICT based teaching learning environment	Reflection is found on University result
Preparing college research committee	Most of the faculty members received minor research projects
Value based education	New building Semi automated library
Total development	Wi-fi campus, Teachers room of B.PEd Department & HOD room, Basketball ground, Renovation of Conference hall , Woman study room with book bank facility, 6 LCD projecters inclusion in class room, Inverter facility for hostel in main building. Big water filter installation, Innovation of prayer room, New Building of Psychology Lab and Mathematics Lab

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
BOG	01/02/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	UNION CHRISTIAN TRAINING COLLEGE
• Name of the Head of the institution	DR SASIM KABIRAJ THAKUR
• Designation	PRINCIPAL
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• Alternate phone No.	03482250254
• Mobile No:	9932886234
• Registered e-mail ID (Principal)	principaluctc@rediffmail.com
• Alternate Email ID	uctcbcd@gmail.com
• Address	107,netaji road
• City/Town	Berhampore
• State/UT	West Bengal
• Pin Code	742101
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• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
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• IQAC e-mail address	kishore.km2007@gmail.com				
• Alternate e-mail address (IQAC)					
3.Website address	http://www.uctcollege.org				
• Web-link of the AQAR: (Previous Academic Year)	http://www.uctcollege.org				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	C	1.89	2023	23/12/2023	22/11/2028
6.Date of Establishment of IQAC			12/09/2009		
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
NIL	NIL	NIL	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			07		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
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13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
BOG	01/02/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	01/02/2023

15. Multidisciplinary / interdisciplinary

THE COLLEGE IS NOT ONLY RUNNING THE B.ED COURSE SINCE 1938 BUT IT HAS OPENED B.P.ED COURSE OF STUDY IN 1975 . THE COLLEGE ENHANCED THE INTAKE CAPACITY FROM THE NCTE FROM 100 TO 200 IN B.ED COURSE AND 100 FOR B.P.ED COURSE. THE NCTE HAS NEVER WITHDRAWN THE

RECOGNITION AND INTAKE OF OUR COLLEGE.FURTHER DURING PANDEMIC SITUATION WE OPENED DIPLOMA IN YOGA EDUCATION UNDER THE AFFILIATION OF NSOU AND ALSO WE OPENED M.A IN EDUCATION IN DISTANCE MODE UNDER THE AFFILIATION OF UNIVERSITY OF KALYANI AND OUR CENTRE CODE NUMBER IS M-13 WHICH IS RECOGNISED BY THE UGC.THERE IS A MULTIGYM COURSE UNDER THE STRIMGENT SUPERVISION OF THE COLLEGE AUTHORITY WITH A MULTI GYM INSTRUCTOR.A CERTIFICATE IS PROVIDED FROM THE COLLEGE WHO COMPLETS THE COURSE.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is running as per policy of NEP-2020.

17.Skill development:

THE STUDENTS OF THE COLLEGE PRESENTS THEIR MICRO TEACHING , SIMULATION TEACHING THROUGH USING LCD PROJECTER IN THE CLASS ROOM.THE TEACHRS USE LCD PROJECTER, GOOGLE MEET, SKYPE FOR SKILLED DEVELOPMENT.BESIDES THE COLLEGE BRINGS EMINENT TECHNICIAN TO ENLARGE THE SKILLS OF THE FACULTY IN THEIR OWN SUBJECTS.THE AUTHORITY OF THE COLLEGE HAS FORMULATED DIFFERENT COMMITIES TO ENHANCED THE SKILL ORIENTED PROGRAMME.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

THE COLLEGE ORGANISED AND TRY TO DEVELOP INDIAN KNOWLEDGE SYSTEM BY UNION CHRISTIAN TRAINING COLLEGE ORGANISING PROGRAMMES ON HINDI AND SANSKRIT AND THE COLLEGE ALSO MADE IT COMPULSARY TO PRESENT ALL FACULTY AND STUDENTS FOR PARTICIPATION.OUR SANSKRIT TEACHERS SOMETIMES RECITES SANSKRIT SLOKA FOR CULTUIRAL KNOWLEDGE ENHANCEMENT ON OF OUR FACULTY TAKES HINDI CLASSES FOR BOTH THE DEPARTMENTS AFTER ROUTINE SCHEDULE.AN ENGLISH COMMUNICATION COURSE HAS ALSO BE INITIATED DURING THIS PERIOD.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

THE COLLEGE HAS STARTED YOGA EDUCATION COURSE , GIVES SCHEDULE FOR YOGA PRACTICES FOR GROWING IMMUNATION AMONG THEM. OTHER PLAY RELATED COURSES WITHIN THE CURRICULAM AND OUTSIDE THE CURRICULAM, THE TEACHERS EVOLVES VARIOUS OUT REACH PROGRAMME.

20.Distance education/online education:

THE COLLEGE HAS STARTED M.A IN EDUCATION FROM THE SESSION 2016-2018 ON THE BASIS OF COMPLIANCE OF THE NAAC SUGGESTIONS DURING LAST VISIT.IT WAS ALSP SUGGESTED BY THE NAAC TO OPEN M.ED AND M.PED PROGRAMME . BUT THE NATIONAL COUCIL FOR TEACHER

EDUCATION HAS NOT OPEND THE PORTAL FOR APPLING FOR M.ED AND M.PED PROGRAMME BUT THE COLLEGE IS TRYING ITS LEVEL BEST FOR OPENING SUCH PROGRAMME.AS IT IS THE POLICY MATTER IN NCTE AFTER 2014 REGULATION THAT THEY WILL NOT OPEN P.G COURSES UNTIL NEW DICISION IS TAKEN BY THEM.THEREOFRE THE COLLEGE HAS NO WAY TO OPEN SUCH PROGRAMME ALTHOUGH IT IS VERY MUCH NECESSITY FOR THE LOCAL STUDENTS WHO ARE ASPIRANTS FOR P.G COURSES OF M.ED AND M.PED ONLY NCTE HAZARD IS DEFRAYNG THE COLLGE TO CLOSE HIS HANDS TO APPLY FOR SUCH TYPES OF COURSES..IT IS NOT THE LIMITATION OF THE COLLEGE BUT IT IS THE POLICY MATTER OF NCTE.

Extended Profile

1.Student	
2.1	260
Number of students on roll during the year	
File Description	Documents
Data Template	No File Uploaded
2.2	300
Number of seats sanctioned during the year	
File Description	Documents
Data Template	View File
2.3	82
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
File Description	Documents
Data Template	View File
2.4	252
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	No File Uploaded
2.5Number of graduating students during the year	252

File Description	Documents
Data Template	No File Uploaded
2.6	260
Number of students enrolled during the year	
File Description	Documents
Data Template	No File Uploaded
2.Institution	
4.1	7987500
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	32
Total number of computers on campus for academic purposes	
3.Teacher	
5.1	21
Number of full-time teachers during the year:	
File Description	Documents
Data Template	View File
Data Template	View File
5.2	28
Number of sanctioned posts for the year:	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Planning	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	

The college offers 2 Teachers`Training Programmes,namely Bachelor of Education (B.Ed)and Bachelor of Physical Education (B.P.Ed).The syllabus of the various programmes is designed by the affiliated University.The college ensures academic flexibility by giving optional papers at Two-Year B.Ed. & B.P.Ed. Programmes.The curriculam have evolved invarious aspects as to meet the needs of time and equip the student-teachers with latest and practical knowledge of pedagogy subjects.The University organizes workshops on revised syllabus.The college organizes seminars on new teaching methods, use of ICT in teaching and learning etc. the college teachers represent themselves on BOS and the academic council of the Affiliating University and have made a positive impact in the work of curriculum planning, designing and upgrading syllabus.The implementation of the curriculum is enforced through, semester wise teaching-learning plan, academic calendar,academic and administrative meeting and feedback form the student-teachers.The teaching plan of all courses is strictly executed as per the time table.Extra efforts are taken to realize the application subject knowledge through the lead college lectures,workshops, projects, field visits thereby enabling the enrichment of the curriculum.The entire process of curriculum transaction is monitored by the Principal and Head of the Department through timely meetings and feedback. Record of teaching and other activities of the faculty are maintained in the `Academic Diary`.IQAC monitors feedback mechanism

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year

E. Any 1 of the above

Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	
File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded
1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	B. Any 3 of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	http://www.uctcollege.org
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

18

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	http://www.uctcollege.org

1.2.2 - Number of value-added courses offered during the year

1

1.2.2.1 - Number of value-added courses offered during the year

1

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	No File Uploaded

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**15****1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year****15**

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

One of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

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File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The implementation of the curriculum is enforced through, semester wise teaching-learning plan, academic calendar, academic and administrative meeting and feedback form the student-teachers. The teaching plan of all courses is strictly executed as per the timetable. Extra efforts are taken to realize the application of subject knowledge through the lead college lectures, workshops, projects, field visits thereby enabling the enrichment of the curriculum. The entire process of curriculum transaction is monitored by the Principal and Head of the Department through timely meetings and feedback. Record of teaching and other activities of the faculty are maintained in the 'Academic Diary'. IQAC monitors feedback mechanism.

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

THIS OPTION IS NOT FOR OUR INSTITUTION.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher

Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Our college celebrates Birth anniversary of Mahatma Gandhi on 2nd day of October every year to inculcate thoughts of Gandhiji among the student-teachers. He believed in truth, tolerance, non-violence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Sardar Vallabhbhai Patel is celebrated on 31st day of October as 'National Integrity Day'. Birth anniversary of Swami Vivekananda is celebrated on 12th day of January as 'National Youth Day' to inculcate brotherhood among the student-teachers. Birth anniversary of Netaji Subhash Chandra Bose (23rd Day of January), birth day of Great Poet Rabindranath Tagore (8/9 Day of May or 25 Baishakha) birth anniversary of Dr. Sarvepalli Radhakrishnan as Teachers` Day (5th Day of September), birth anniversary of Vidyasagar (26th Day of September), Birth anniversary of Dr. A. P. J. Abdul Kalam (15th Day of October) celebrated as `Vachan Prerana Divas` (Reading Day) to inculcate reading habit the student-teachers`. The institute also celebrates Antarjatic Matribhasha Divas and International Women`s Day.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Two of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises

Feedback collected, analyzed, action taken and available on website

the following	
File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of students during the year	
260	
2.1.1.1 - Number of students enrolled during the year	
260	
File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year	
66	
2.1.2.1 - Number of students enrolled from the reserved categories during the year	
66	

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

3

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

3

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	View File
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The college assesses the learning levels of the student-teachers after admission to the 1st Semester B.Ed. and B.P.Ed. programmes on basis of marks obtained in previous examination and the diagnostic test conducted at the beginning of the academic year as per the

instructions given by IQAC. Advanced learners are motivated to read more reference books and given exercises on syllabus to attempt at home. They are asked to attempt the previous university question papers for the practice and also given special guidance to perform better in the future examination. These students are encouraged to participate in quiz and cultural competitions, such as elocution, debate etc. organized by other Colleges & Universities. The rank holder students are felicitated by the college offering memento and prizes every year on the stage annual social programme. Efforts taken for slow learners: The college undertakes special efforts for the slow learners. The college organizes guest lectures. Group discussion with advanced learners also helps slow learners to enrich their knowledge base. All types of academic supports are provided to slow learners through library facility. Study materials are provided to slow learners. Teachers give bilingual explanation to slow learners for better understanding. These students are not only assigned to academic exercises but efforts are taken for overall development of the students

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

Two/One of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity</p>	<p>One of the above</p>
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

11:1

2.2.4.1 - Number of mentors in the Institution

23

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File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The institute many innovative teaching methods are used for the academic enhancement in teaching-learning process as per suggestions and guidelines of the IQAC. Efforts are taken to make teaching learning more students centric and making it more experiential, participatory and interactive. Various activities like group discussion, debate, elocution, seminars, projects, field-works, school visit etc. are conducted and modules and posters are displayed by the students for enhancing learning experiences. Both the departments of college organize study tours and field visits. **Experiential Learning: Visit to Historical Places:** The Student Teachers of History Method Subject of B Ed. Programme visit famous historical places like Hazarduari Palace, Cossimbazar Rajbari at Murshidabad District, Ballal-Vita at Nadia District, Calcutta Museum, etc. visit to historical place is a part of curriculum and or syllabus (Course Code-1.2.7A, Pedagogy of Social Science Teaching: History) of two-year B.Ed. programme. **Field Visit :** The students of Geography Method also visit different places to study and ecological study of gangtok village 2022.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

0

File Description	Documents
Data as per Data Template	View File
Link to LMS	http://www.uctcollege.org
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

260

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	No File Uploaded
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	http://www.uctcollege.org
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The mentor teacher educator regularly supervise the micro teaching delivery of 2nd semester and macro teaching delivery in 3rd semester. As per university guideline rules and regulations. The microteaching and macro teaching are evaluated by both the internal & external examiner. The assessment of marks is send to the university prescribe award list. The school visit performance booked is also supervise by the mentor teacher. The melty provides sixty approved learning design by the mentor teacher educator. The same system is also followed in micro teaching plan in the college situation. The mentor teacher educator regularly supervise the micro teaching delivery of 2nd semester and macro teaching delivery in 3rd semester. As per university guideline rules and regulations. The micro teaching and macro teaching are evaluated by both the internal & external examiner. The assessment of marks is send to the university prescribe award list. The school visit performance booked is also supervise by the mentor teacher. The melty provides sixty approved learning design by the mentor teacher educator. The same system is also followed in micro teaching plan in the college situation.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global</p>	<p>Four of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Teaching-Learning is always considered at the heart of educational procedure. To make the student-teachers aware of different modern educational equipment's and techniques, faculty adopts innovative techniques in the teaching and learning process. The college also motivates the teachers to bring innovativeness and creativity into teaching learning process to make the process more effective and qualitative. Along with the traditional method all the faculty members are using modern teaching and audio-visual aids. The teachers have developed innovative practice such as use of ICT, interactive teaching by conducting group discussion, seminars, quiz competition, project works and adopting continuous internal evaluation at the end of each semester. The college has been providing ICT enabled class-rooms equipped with 32 Computers with internet facility, 24 educational CDs and 12 DVDs, charts, maps, modules, e-books and journals. Beside this, plays and movies based on curriculum are screened for better understanding of the student teachers. One virtual class-room are made available.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include
Organizing Learning (lesson plan)
Developing Teaching Competencies
Assessment of Learning Technology Use and Integration
Organizing Field Visits
Conducting Outreach/ Out of Classroom Activities
Community Engagement
Facilitating Inclusive Education
Preparing Individualized Educational Plan(IEP)

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning

Four/Five of the above

Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	
File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded
2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback	Two of the above
File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	No File Uploaded
2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group	Three of the above

activities Performance tests Oral assessment Rating Scales	
File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded
2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	Three of the above
File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded
2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement	Three of the above

in preparatory arrangements	
Executing/conducting the event	
File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded
2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	Three of the above
File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	No File Uploaded
2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups	
The college send the letter to the HODwith invitation of traineecapacity in each pedagogical subject. After taking the data the college prepares pedagogy wide seeds in each institution after thatthe pedagogy teacher counsels the student teacher and post themselves in nearby school.in month of April every year the studentteacher visit the school in systematic way and submit the reports to the pedagogy teachers with observatory notes.in month of august,November the student teacher moves schools for lesson plan submission and each mentor supervise the same with	

observatory notes on each lesson so that students can rectify themselves in the subsequent planning of pedagogy structure and process of delivery the same.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

244

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	No File Uploaded
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The college has developed a mechanism in internship lesson plan notebook envisaged supervisors notes. In which the trainee can rectify the subsequent planning of lesson and correction there to. The college also text feedback from the head of the institutions before and after of the internship. The teacher educated also reports the head of the institution regularly regarding the student teacher and the development process of the internship. The college accept various level of feedback of the above stakeholders and rectified year to year the design of the evaluation process. The most interesting fact is that the college provides lesson plan notebook and final teaching lesson notebook free of cost to the students. for effective design of the lesson.

File Description	Documents
Documentary evidence in support of the response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

Three of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	No File Uploaded
Any other relevant information	No File Uploaded
2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	Three of the above
File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	No File Uploaded
2.5 - Teacher Profile and Quality	
2.5.1 - Number of fulltime teachers against sanctioned posts during the year	
23	

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year**14**

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year**23****2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year****260**

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words

- In house discussions on current developments and issues in education
- Share information with colleagues and with other institutions on policies and regulations

The college has academic council and departmental council of each of the department for discussion on various challenges in

education. The college also has a teachers council as per norms standards of the university statutes and promotion of faculty is also depended on taking of classes as per ugc norms and standard. Directives of "Banglar Ucchasikha" is also consider in the meeting for updating professionally through in house discussion regulations which help the college authority for development of educational system prevailing during running of course. At least four meeting are held of the teacher council for taking feedback from the teachers for rectification of issues arisen in the meeting. The promotion of faculty is also depended on taking of classes as per ugc norms and standard. Directives of "Banglar Ucchasikha" is also consider in the meeting for updating professionally through in house discussion

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution
Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The college has the mechanism for internal evaluation as per guidelines of the university authority that is controller of examination. The teacher educator takes the internal examination and evaluate and put the marks in the answer sheet which is directive. There is examination committee which have the power to the forwarded to the affiliating controller of examination. seminar, ppt presentation by the student teacher spot visit or continuesly held in the institution. There is examination committee which have the power to the evaluate and answer script before sending the marks to the controller of examination. field of physical education department consisting at least a week are regularly held with feedback system. The college also provide some amount in this purpose for the both department.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	Four of the above
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File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

There is a mechanism for redressal of grievances with reference to evaluation both at the college and university levels. Examination related grievances for B.Ed. and B.P.Ed. internal Examinations are solved at the college level and Semester end or External Examinations are forwarded to the Controller of Examinations of the University. It is as per University Rules. Internal Examinations Related Grievances: For internal examination related grievances, the college forms an Internal Examinations Committee. There are two types of grievances in general, viz. assessment related grievances and mal practices. The chairman of the examination committee tackles the grievances related to internal examinations such as preliminary examinations, unit test, home assignments, seminars, projects, etc. If the examinee is not satisfied about assessment or marks, he/she can apply to the Principal in a stipulated time. The Principal consults the convener of Internal Examinations Committee in presence of IQAC-Coordinator regarding the grievance

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The institution takes internal examinations to evaluate learning levels of the student-teachers. The institution has mechanism of internal assessment which is transparent and robust. Departmental Examinations Committee work throughout the year to assess the learning levels of the students by conducting unit, assignments, seminars, group discussions, debate, projects, semester wise preliminary examinations, etc. The rules and regulations laid down by affiliating university regarding the examination are strictly followed by the institution. The academic calendar consists of college internal examinations (CIEs) schedule. The departmental council of both the department regularly convey meeting for adhering the university notification time to time based on academic calendar as prepared by the college with conformity of university academic calendar.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The Institute is affiliated to The West Bengal University of Teachers' Training, Education Planning and Administration for B. Ed. Department and Affiliated to University of Kalyani for Department of Physical Education. The syllabi of every course of Two-Year B.Ed. and B.P.Ed. Programme are designed by Board of Studies of concerned affiliated University, which are available on the website of University. Workshops are organized at district level in the affiliated college by the university for stating the

programme outcomes, programme specific outcomes and course outcomes to teachers. In these workshops faculties actively participate for enrichment of course content and course outcomes. After approval from faculties and authorities programme outcomes, programme specific outcomes and course outcomes are published on University Website and made available to all stakeholders

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Yes, the Institute evaluate the programme outcomes, programme specific outcomes and course outcomes. The college analyzes the progress and performance of the student-teachers in the internal and university examinations. Unit tests, assignments, seminar presentation, project-works and class-test examinations in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Besides this outcome are evaluated through Field-Visits and College Magazine. The principal in staff meeting discusses the result and if the result is less than university then the reasons are identified and the solutions to improve the result is discussed, if the result of any department and subject are less than university, Head of the Institute demand written explanation from such faculty. The students of the college are engaged as school teacher and some of them go for higher studies like M.Ed course besides some student teacher pass the net or set examination and

engaged themselves as an assistant professor

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment**2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year****240**

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Nil

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey**2.8.1 - Online student satisfaction survey regarding teaching learning process****Nil****RESEARCH AND OUTREACH ACTIVITIES**

3.1 - Resource Mobilization for Research	
3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year	
Nil	
File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded
3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)	
Nil	
File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded
3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

Nil

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

8

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

Nil

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Nil

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

Nil

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

Nil

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institution has adequate infrastructure facility to facilitate teaching-learning. It has ample and adequate space for the required infrastructure. The total built of area is 14907.12 sq. mt. The campus comprises Administrative, Central Library Building, Laboratories Building, Classroom & Seminar Hall Building, Guest House Building Main Hostel Building, Women Hostel Building, along with amenities for Divyangjan in each construction. Administrative Building consists of Principal Chamber and Administrative Office. 1] Classrooms: The college has 11 classrooms including 1 virtual classroom & 2 seminar halls. All classrooms are ICT enabled and comfortable & sufficient seating arrangements, White Boards, Dias, LED Tube Lights and Fans. B.Ed. and B.P.Ed. both Department has computer with internet connectivity, faculty members and student teachers get benefited by the ICT facility. 2] Laboratory: There is 10 Laboratories with 32 computers having internet facility. i) Physical Science (Physics & Chemistry) Lab., ii) Life Science (Botany & Zoology) Lab. iii) Physical Education (Physiology) Lab., iv) Mathematics Lab., v) Geography Lab., vi) Language Lab., vii) Fitness Lab. viii) Psychology Lab. ix) Art & Work Education Lab. and x) ICT Lab. 3] Computing Equipment's: The college activities are administered under the guidance of Principal. The Principal Chamber is well equipped with ICT facility which is located on the 1st Floor of the Administration Building and/or Main Building.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

9

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://www.uctcollege.org
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

8.76542

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Our partially automated Central Library (is going to be fully automated) has 16,486 printed text books and reference books. Besides these we are regular subscriber of N-LIST programmed developed by UGC INFLIBNET centre which extending access to 6,000 e-journals and 1,09,500 e-books to our users. We also subscribe 05 periodicals, 06 Magazines and 03 Newspapers regularly. We have been using KOHA software for information processing and retrieval purpose and DSpace software for digital Institutional Repository. Our library provides Wi-Fi based internet connectivity as well as WEB-OPAC (Online Public Access Catalogue) for better searching facility even through users' Smart Phone. Our college library is open access for Reading Room section, Reference Section and Journals Section. Our library provides significant services not only to our trainees and faculties but also to the other students of nearby colleges. Open University and teachers as well as learned person of our local community. The Library Committee

constituted with Principal (Chairperson), Librarian(Convener), all permanent faculties, HeadClerk, Accountant and two General Secretary of Students Council (CCAC- B.Ed. & B.P.Ed.) and Central Library runs smoothly according to the resolution of the said Library Committee.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	http://www.uctcollege.org
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Our college library is a regular subscriber of N-LIST e-books and e-journals. There are also many digital resources in our institutional digital repository. Most of the teachers of both B.Ed. and B.P.Ed. departments as well as some students access e-resources of our library. As the number of students is more in B.Ed. than that of B.P.Ed, the students of B.Ed. department access the e-resources more. Again some B.Ed. trainees and Master degree holders. So, they access more for their higher education and preparing for research. But most of the students of our college come from rural areas, even among them some are first generation learners. They are much more interested in reading those books which are in Bengali medium. But the e-books and e-journals are in English medium. So, a problem arises here. Such students are directed to access other open access library digital repositories e.g. West Bengal Public Library net, and different university library repositories in Bengal. Again, to avoid copyright problem of Bengali books our college library provides photo of some pages of those books regarding asked questions by a trainee through his/her WhatsApp for both departments

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	
File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	No File Uploaded
4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)	
Nil	
File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded
4.2.5 - Per day usage of library by teachers and students during the academic year	
4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year	
320	

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways
Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college has been updating its facilities since reaccreditation i.e. 2016. The college has been well-established mechanism for frequently upgrading and deploying information and communication technology infrastructure. The college assesses the requirement of ICT for student-teachers, teacher-educators and other users. For making necessary arrangement of ICT Infrastructure

college makes provisions in its budget for augmentation of necessary physical facilities. Expert agencies are hired for maintenance of hardware and ICT infrastructure on the campus. Both the departments in the college are provided with computers, printers and LCD projectors. Information and Communication Technology enable effective teaching, learning and procurement of information. It is of immense use for imparting education in the subjects, with computer-based learning. All classrooms and departments are connected with internet through LAN. There are power backup facilities (Genset of 5KVA, one UPS of 500 wts). Many of our faculty and student-teachers acquire information for their research work, presentation of papers and preparing projects. There are 3 broadband connections (BSNL) with 9.5 MBPS connectivity. 7 Wi-fi routers of JioIndia Ltd. Berhampore "Sanyog" Internet connection is made available for internet connectivity and Wi-fi facility in the campus. Internet connectivity is provided free of cost to staff, student teachers and stakeholders for accessing the relevant resources of information.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	No File Uploaded
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

16:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)
Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	Three of the above
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File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	http://www.uctcollege.org
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	http://www.uctcollege.org
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

898683

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Introduction: The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal constitutes various committees for maintenance of infrastructure facilities in the campus. All requirements including purchase of equipment, instruments and their maintenance are discussed in College Development Committee for their necessary approval. Their requirements received from library, office, staff and support services are analyzed and shorted as per their necessities and priorities. There is a purchase committee in the college. Required material and equipment's are purchased from dealers and suppliers recommended by expert committee. In the matters of purchase, repairs and augmentation of physical, academic and support facilities, college follows rules and regulations laid down by University, State Government and NCTE/UGC. College maintains dead stock register of equipment, instrument etc

File Description	Documents
Appropriate link(s) on the institutional website	http://www.uctcollege.org
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects

Five for the above

<p>Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning</p>	
<p>File Description</p>	<p>Documents</p>
<p>Data as per Data Template</p>	<p>View File</p>
<p>Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal</p>	<p>No File Uploaded</p>
<p>Sample feedback sheets from the students participating in each of the initiative</p>	<p>View File</p>
<p>Photographs with date and caption for each initiative</p>	<p>No File Uploaded</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>
<p>5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable</p>	<p>Seven/Eight of the above</p>
<p>File Description</p>	<p>Documents</p>
<p>Geo-tagged photographs</p>	<p>View File</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>
<p>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	One of the above
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File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	No File Uploaded
Any other relevant information	No File Uploaded

5.2 - Student Progression
5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
28	240

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

4

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

Nil

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The student-teachers participation is very active in the academic and administrative bodies of the college. The college has an active Co- Curricular Activities Committee (CCAC), so called student council. The CCAC and/or Student Council consists of the Principal as the Patron. The Principal as such Patron of CCAC nominated in the professor a president and a vice-president of CCAC, Professor-in- Charge of Science and Cultural sub-committee, Games and Sports subcommittee, Tour and Picnic sub-committee, Seminar sub-committee and Magazine sub-committee. Members of student council play a vital role in various academic and administrative bodies. Student-Teachers actively participate in every aspect of the institute. Students are nominated in the following academic and administrative committee: 1] Internal Quality Assurance Cell (IQAC),

2] Library Committee, 3] Student-Teachers` Grievance, Redressal Committee, 4] Sexual Harassment Prevention Committee, 5] Discipline and Anti-Ragging Committee, 6] College Canteen Committee, 7] Gymkhana Committee, 8] Cultural Committee, 9] Student Aid Fund Committee, 10] Games and Sports Committee, etc

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

0

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	No File Uploaded
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The college has Alumni Association which adds the alumni member every year. The association actively monitors, participates and co-operates in functioning of the college throughout the year. The meetings of the Alumni Association are organized twice in a year. The UCTC Alumni Association has been established to create a permanent bond between the past and present student-teachers. The association will pave the way for interaction of the ex-student teachers or the alumni in matters relating to development of the college interface. The association is a communication vehicle to provide -

1. A balanced and objective coverage of issues pertaining to academic affairs of the college.
2. A means of staying in touch with the alma mater as well as with one another.
3. A forum for open exchange of relevant ideas and a route for fostering mutually beneficial and enduring relationship between the college's past with its future.
4. The association celebrates foundation day of college 8 March every year. Organize seminar, cultural programmes etc

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

<p>5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support</p>	<p>One/Two of the above</p>
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File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

0

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	No File Uploaded
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The alumni associassion of our college is yet to be registered butitis functioning in regular way.previousto NAAC report it has been clearly indicated.The alumni associassion in its meeting focusonappointment rules and regulations of the central and state

government for various post after passing out from the B.ED and B.P.Ed course. The student also sensitized some of the problems they are facing in current situation. CTET & TET regulation of NCTE and WB Govt. are also discussed in the annual meeting. The alumni association in its meeting focus on tour and picnic and meeting with the head master of institution. Will also be organized by the college. This helps to intermingling the problem solving method.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Vision - To Provide the educational facilities to the student teachers of all-over West Bengal, specially area of middle West Bengal for development and social change.

Mission - To impart Teacher Education also higher education to the students from rural and urban area, to awake them educationally, socially, culturally and intellectually and make them economically self-reliant. Distinctive characteristics as defined by its mission are presented below: To provide educational facilities to the student teachers from down trodden and backward classes of society to prepare student-teacher for further higher education To inculcate value of social equality, feeling of brotherhood, dignity of labour and self help To promote higher education to enable the student-teacher s to accept the challenges of new era To overall personality of the student-teachers.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

To increase the efficiency and effectiveness, administration is decentralized to a good extent. The institute from its established adopted the policy of decentralization for the smooth conduct of management. It helps in the major policies of academic and infrastructural development. The College Development Committee plays an important role in policy decision making and financial viability. The Principal as the head of the institution is the source of inspiration that supports, directs, guides, motivates and appreciates, according to the needs of delegates and decentralizes the power and responsibilities appropriately. All the decisions are taken by the Principal, Co-Ordinator of IQAC, Head of the Department and the Office. Matters related to the departments are discussed with Principal and IQAC Co-Ordinator by the heads of the departments in the meeting. The inputs of these discussions are used by the Principal. Essential issues are presented before the CDC for the guidance and approval. Various committees in the college help in monitoring and facilitating several administrative functions. IQAC works as a Central Processing Unit. It facilitates perfect coordination and harmony among all activities and mechanism of the institution through frequent interaction

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The Perspective plan document is an important component of the college strategy development and deployed process. The institute has chalked out a distinct quality policy after the re-accreditation in 2016 on the basis of need of student-teachers, Curricular and Extra-Curriculum activities, infrastructure development, enrichment of college activities, etc. The quality policy is reviewed through Principal's visit and meetings with departments. Academic and Administrative audit by the IQAC also help in achieving its objectives. The IQAC has reviewed and revised the quality policy with the help of teaching, non-teaching staff, student-teacher, alumni and the other stakeholders of the institute. The institute implemented strategic plans successfully out of that promoting research climate and faculty development in one. The measures have been taken to inculcate quality policy as below: To promote research culture for research development in faculty. To motivate and encourage the teacher-educators for their research contribution. To provide platform to enhance competency level of teacher-educators. The optimum use of infrastructure i.e. of library and ICT. To concentrate on research development of teacher-educators. To create awareness about the scarcity of water and water conservation, also environment. The quality policies are reviewed during the meeting of the Principal, Head of the Departments, IQAC and CDC. The 'Quality Policy' is revised as per the needs.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The Perspective plan document is an important component of the college strategy development and deployed process. The institute has chalked out a distinct quality policy after the re-accreditation in 2016 on the basis of need of student-teachers, Curricular and Extra-Curriculum activities, infrastructure

development, enrichment of college activities, etc. The quality policy is reviewed through Principal's visit and meetings with departments. Academic and Administrative audit by the IQAC also help in achieving its objectives. The IQAC has reviewed and revised the quality policy with the help of teaching, non-teaching staff, student-teacher, alumni and the other stakeholders of the institute. The institute implemented strategic plans successfully out of that promoting research climate and faculty development in one

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://www.uctcollege.org
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The Board of Governors of the college provides adequate teaching and non-teaching staff and takes responsibility for the development of the institute. It also provides general guideline for quality policy in order to create a conducive learning environment and presents the ethos of academic excellence. The BOG helps to decide major policies pertaining to academic and infrastructural development. The Principal is the head of the institute and bears the ultimate responsibility for the smooth functioning. The Principal guides the faculty to prepare academic teaching plans, the academic year and implements all activities effectively. The Principal forms various committees of faculty members, students and non-teaching staff. The Principal maintains good relationships with the stakeholders for the development of the institute. IQAC designs plans to execute quality enhancement measures. The faculty members maintain academic diary in which all academic and research activities

File Description	Documents
Link to organogram on the institutional website	http://www.uctcollege.org
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Five/Six of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Screen shots of user interfaces of each module	View File
Annual e-governance report	No File Uploaded
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The student-Teachers participation is very active in the academic and administrative bodies of the college. The college has an active Cocurricular Activities Committee (CCAC), so called student council. The CCAC and/or Student Council consists of the Principal as the Patron. The Principal as such patron of CCAC nominated in the Professor a President and a Vice-President of CCAC, and also Professor-in-Charge of Science and Cultural sub-committee, Games and Sports sub-committee, Seminar sub-committee, Magazine subcommittee, Educational Tour and Picnic sub-committee etc. All the student-teachers Class Representatives (C.R.) are secretary and/or members of the different sub-committees, and also General secretary (GS) & Assistant General secretary (AGS) of CCAC are selected from class representative in each academic session. Members of student council play a vital role in various

academic and administrative bodies. Student-Teachers actively participate in every aspect of the institute. Students are nominated in the following academic and administrative committee: 1] Internal Quality Assurance Cell (IQAC) 2] Library Committee 3] Student-Teachers` Grievance Redressal Committee 4] Sexual Harassment Prevention Committee 5] Discipline and Anti-Ragging Committee 6] Games and Sports Committee 7] Gymkhana Committee 8] Cultural Committee

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The management of institute has several welfare measures for the well-being of teaching and non-teaching staff 1. GSLI (Sevak Suraksha Insurance) 2. Salary Advance Loan 3. Festival Advance 4. Staff welfare fund 5. Bonus from Government of West Bengal 6. Loan from Provident Fund (GPF) Other Facilities given by Institute - Various leave facilities are provided to the faculty such as Earned Leave, Casual Leave, Medical Leave, Quarantine Leave, Maternity Leave, Paternal Leave, Child Care Leave, Duty Leave, Study Leave etc. according to norms of Government of West Bengal and UGC. All the abovementioned provisions made by college and management help to improve staff wellbeing and satisfaction 100% faculty and staff members are benefited by this welfare schemes

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

Nil

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

4

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	View File

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The Principal is the head of the institute and bears the ultimate responsibility for the smooth functioning. The Principal guides the faculty to prepare academic teaching plans, the academic year and implements all activities effectively. The Principal forms various committees of faculty members, students and non-teaching staff. The Principal maintains good relationships with the stakeholders for the development of the institute. IQAC designs plan to execute quality enhancement measures. The faculty members maintain academic diary in which all academic and research activities along with annual teaching plan are given. Service Rules - College follows Service rules and Regulations of Affiliating University, State Government and UGC/GOI. 1] To Principal and teaching staff, also librarian age of retirement is 65 years. 2] Retirement age of non-teaching staff is 60 years.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The alumni association is established 2001.the aim of the alumniassociation are mention below 1.to foster and develop a sprit of coordition and brothehood among the all ex student of this college as well as to keep a relation with the present students.2.to recognize different social culture activities and function for hr 3. To organize annual re-union in a befitting manner keeping in view the national heritage and values of the college

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically Due to pandemic situation no other mechanism describethe process adopted

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The institution reviews its teaching-learning process periodicallythrough IQAC or any other mechanism Describe the process adopted bythe institution for reviewing Teaching-Learning Processperiodically Due to pandemic situation no other mechanism describe theprocess adopted

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically Due to pandemic situation no other mechanism describe the process adopted.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

0

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting

Three of the above

of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://www.uctcollege.org
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://www.uctcollege.org
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Alumni has an active role in the regular institutional functioning such as 1.Motivating the freshly enrolled students 2.Involvement in the in-house curriculum development 3.Organization of various activities other than class room activities 4.Support to curriculum delivery 5.Student mentoring 6.Financial contribution 7.Placement advice and support due to pandemic situation alumni cannot functioning any institutional programme

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The institution is a very oldest teachers-training college, but the college has energy saving policy. The college well known that therole of electricity is essential for modern civilization, but energy source is limited and demand is growing. So certain energy policy hasto be adopted:Use of LED bulbs and tubes and power efficient electric equipment's for saving of energy Use alternate energysystem. The college will soon implement solar-system for supply of energy at library and hostel.Arranging internal energy audit.Strictlystop wastage of electricity.The college decided, dismantling very-old electrical equipment's and using energy saving materials.y has tobe adopted:Use of LED bulbs and tubes and power efficient elect

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Our college campus is plastic free and a green and clean campus.Special emphasis is given here on cleanliness. So, the college has astrong policy of waste management.Management of Solid Waste - The college has solid waste management. In the college campus,dustbins are made available. We collect all type of garbage including dried leaves, waste food, waste papers and drop it in the structuremade to produce natural fertilizer. Management of Liquid Waste - The college has underground drainage pipeline system.Plumbing maintenance is done on regular basis to

prevent wastage of water. Management of Waste Recycling System - Waste water recycling system is maintained in the college. Waste water is collected in a tank and it is re-used for plants and trees in the campus. The college has solid waste management. In the college campus, dustbins are made available.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Two of the above

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Three of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

he college enjoys a clean and green environment as it conducts green and environment audit every year. Some trees are planted every year as tradition. With hazardous waste management and e-waste management have benefited the college in gaining carbon neutrality. We have achieved success in making the college campus completely smoke free and plastic free. The college has initiated certain green practice that have made the campus eco-friendly. So, The natural environment of our college is pollution free and healthy. The college has had to take some special measures to protect the pollution free environment, viz. 1. The classrooms and the porch are swept daily with the help of pay labour. 2. All dustbins are cleared daily and the college campus is cleaned once a week. 3. Regular playground grass is cut. 4. Some tree are planted every year. 5. The use of plastic is strictly prohibited in college-canteen and college campuses. 6. Smoking in college campus has been completely banned. 7. All Toilets & Urinals and Basins are cleaned daily

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The institute makes efforts in providing an inclusive environment through its various activities which are organized throughout the academic year. People having different culture, cults, regional, linguistics, socio-economic and other diversities live together harmoniously in India. India known for communal harmony. Communal harmony is the hallmark of democracy in a country governed by the rule of law. However, in the present time, various incidents are affecting the communal harmony in different parts of the country. Communalism is the most serious threat to our democracy. The number of communal incidents is increasing day by day, which is not a good sign for our country. Hence it is essential to provide an inclusive environment to students. For that

sake, the college organizes various activities to provide inclusive environment.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

1) Title of the Practice-Related to Teaching and Learning

"Effective use of Information and Communication Technology in Teaching-Learning Process." College has adopted best practice of effective use of ICT tools in teaching learning practice and it also develops teaching learning materials (TLM) for nearby Deaf and Dumb school. 2. A plot of land has been donated to the government of India for the Ganges Action Plan (GAP)

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Nil

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	View File