

UNION CHRISTIAN TRAINING COLLEGE

[Christian Religious Minority College]

PO- BERHAMPORE, Dist.- MURSHIDABAD, PIN- 742101

ESTD. 1938

State Govt. Aided

NCTE Recognized

NAAC Accredited "B+"

Affiliated to The West Bengal University of Teachers' Training Education Planning & Administration (for B.Ed. Course)

and

University of Kalyani (for B.P.Ed. Course)

IQAC

Meeting No. 01 /2021 [On-Line Mode]

Date : 31-07-2021 at 3.00PM

Following members are present and virtual meeting started at 3.05 PM :

1.] Dr. Sasim Kabiraj Thakur, [Principal / HOI, UCTC] Chairperson ; 2.] Dr. Gopal Chandra Pal, [Associate Professor, B.Ed] Co-Ordinator ; 3.] Dr. Banamali Ghosh, [Associate Professor, B.Ed.] Member ; 4.] Dr. Subhabrata Kar, [HOD & Asst. Professor, B.P.Ed.] Member ; 5.] Dr. Kishore Mukhopadhyay, [Associate Professor, B.P.Ed. & TR-BOG] Member ; 6.] Mrs. Saswati Roy, [Asst. Professor, B.Ed.] Member ; 7.] Mr. Asim Chandra, [HC-UCTC & NTR-BOG] Member ; 8.] Mr. Sujit Sinha, [Accountant-UCTC] Member ; 9.] Mr. Manjur Halder [Member-BOG] Member ; 10.] Mr. Sourav Mondal [GS-B.Ed.] Member ; 11.] Mr. Palash Biswas [Alumni-B.P.Ed.] Member ; 12.] Mr. Arun Kumar Dey [Stakeholders] Member ; 13.] Mr. Dipankar Mondal [Librarian-UCTC] Invitee Member ; 14.] Mr. Panchu Gopal Ghosh, [Cashier-UCTC] Invitee Member ; & 15.] Dr. Moni Choudhury [Alumni-BEd] Invitee Member.

The Chairperson Dr. S. K. Thakur (Principal / HOI) preside the meeting and introduces all hon'ble members. Dr. Thakur firstly reported, the functions & duties of IQAC at all the time in a College and Specially Visiting Hour by the NAAC Peer Team. Our College completed 5 Yrs. from 2nd NAAC Visit (2016) and also, we are preparing for the upcoming 3rd Visit by NAAC.

The Convener Dr G. C. Pal Read the main Suggestions by the previous NAAC Peer Team (2016); members discuss about this matter and following proposals are written down:

Dr. S. Kar [HOD-B.P. Ed], Reported, a separate Alumni meet Programme successfully running by BPEd Department. Basketball Ground work has been Completed, the Field Condition is the Same; multi-Gym is running successfully; Dr. Kar's project has been completed; requirements for the Department a Multipurpose Hall & a Smart Classroom and also need M.P. Ed. Course.

Dr. K. Mukhopadhyay Reported, a short-term course of YOGA (affiliated to NSOU) is running successfully; B.P.Ed. Department arrange more International Collaboration Seminar and/or Conference. Dr. Mukhopadhyay also said, the contribution of our college to this society is manifold, just as College Sports ground use nearest Schools for their Annual Sports, DPI & University Inter College Sports Competitions, Local People for daily life, Regularly without funding Blood Donation by the Student-Teachers, etc.

Mr. D. Mondal (Librarian) Reported, more Books in English by foreign authors have been purchased and NCTE & NCERT Journal membership is running. Mr. D. Mondal also said the library fully automated by KOHA Software and D-SPACE.

Dr. B. Ghosh proposed, arrange the faculty development Programme be done and mock NAAC Visit Programme should also be done. Dr. Ghosh suggest more, for more teaching equipment and classroom decoration.

Mrs. S. Roy Proposed, let the Language Laboratory be Prepared.

Mr. P. Ghosh proposed, different committee have to formed and need to discuss above this matter frequently.

Dr. Moni Choudhury said his previous experience and proposed the college has to decorated in a corporate style as such as possible.

Based on the above discussion and proposals, IQAC makes the following decisions:

Agenda – 1 & 2.

1. Let the library be fully automated; and necessary books of research methodology by the foreign author & NCTE-NCERT journals will be collected.
2. The M.Ed. and M. P. Ed. Courses is not going to be introduced in this pandemic situation.
3. A language laboratory will be set up and Dr. G. C. Pal is being given the responsibility in this regard.
4. The playground grass will be cut and cleaned. And the college will be given as much corporate look as possible before the NAAC Peer Team Visit.
5. Career Guidance and Placement Cells will be introduced in the college as soon as possible.
6. First Service Entry Examination Coaching Center will be introduced in the college.
7. The college will soon organize a seminar / webinar under IQAC.
8. All necessary committee will be formed for the purpose of NAAC visit.
9. At least one IQAC meeting will be called every month.
10. The SSR and necessary papers will be submitted for the purpose of NAAC visit with in the September, 2021.

Agenda – 3.

11. Principal reported that, Three faculty members Dr. R. Sen, Assistant Professor (Stage-III) in Political Science, Dr. Indranil Mondal, Assistant Professor (Stage-III) in Physical Education and Dr Shubhabrata Kar, Assistant Professor (Stage-III) in Physical Education have submitted their application and PBAS for next promotion and placement from stage-III to Stage IV (Associate Professor). The corresponding file came to IQAC. Once the check and verification is done, they will be recommended for promotion & placement.

Agenda – 4. (Miscellaneous)

12. Like other colleges, our college has also launched the Students Credit Card (SCC) Scheme of the Government of West Bengal. For the convenience of the students, this project data will be posted on the college website soon.

As there is no other business today's meeting ended at 4.45 PM with vote of thanks.

S/D

Dr. S. K. Thakur, Principal & Chairperson, IQAC-UCTC