

The Constitution of Alumni Association
 Union Christian Training College
 Berhampore, Murshidabad



UNION CHRISTIAN TRAINING COLLEGE
 MURSHIDABAD, WEST BENGAL

07/11/17

UNION CHRISTIAN TRAINING COLLEGE
 MURSHIDABAD, WEST BENGAL

CONSTITUTION OF THE ALUMNI ASSOCIATION

Approved by the S.O.C. meeting dated 12/01/17

ISSUED AND VALID FOR
 10 YEARS FROM THE DATE
 OF ISSUANCE

MR. EVA MASON
 HOUSKY PUBLIC
 MURSHIDABAD, WEST BENGAL

1. Preamble

The Union Christian Training College, Murshidabad was established by seven missionary societies (The London Missionary Society, Church of Missions Society, Baptist Mission etc. In the year 1911, we had at our disposal a huge number of ex-students throughout the country and abroad. In course of discussion by the ex-students of this college assembled in a meeting on 05.01.1917 and it was decided that an Alumni Association in the name of Union Christian Training College be formed for the purposes mentioned below.

1. To foster and develop a spirit of co-operation and brotherhood among the ex-students of this college as well as to keep a relation with the parent institution view to time for their future progress.

2. To recognize and organize different socio-cultural activities and thereby for their better development.

3. To organize social activities in a regular manner.

07/11/17

THE ALUMNI ASSOCIATION OF U.C.

Estd : 2001

The Constitution

Approved by the BOG, UCTC

Dated : 12.01.2008



UNION CHRISTIAN TRAINING COLLEGE
P.O. - Berhampore, Dist. - Murshidabad
West Bengal - 742101

The Constitution of Alumni Association, UCTC

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UNION CHRISTIAN TRAINING COLLEGE
P.O. - Berhampore, Dist. - Murshidabad, W.B.

CONSTITUTION of the ALUMNI ASSOCIATION

Approved by the B.O.G. meeting, dated : 12.01.2008

A. Preamble :

The Union Christian Training College, Berhampore was established by seven Missionary Societies like London Missionary Society, Church of Missionary Society, Baptist Mission etc. in the year 1938. We had in our record a huge number of ex-students throughout the country and abroad. In course of discussion by the ex-students of this college assembled in a meeting on 05.03.2005 and it was decided that, the Alumni Association which was formed in 2001 for the purpose noted below will follow a constitution as approved by the BOG, UCTC.

1. To foster and develop a spirit of co-operation and brotherhood among the all ex-students of this college as well as to keep a relation with the present students time to time for their future prospect.
2. To recognize different socio-cultural activities and function for Human Resource Development
3. To organize annual re-union in a befitting manner keeping in view the National heritage and values of the college.
4. To organize different types of Seminars, Symposiums, workshops to promote different educational, cultural and social activities.
5. To organize different educational excursions, fair and allied activities.

6. To publish an annual journal / magazine to incorporate different changes in educational, cultural, technological and social fields.

7. To collect the donations for the development of the college from different sources.

i) The above mentioned organization shall be known as Union Christian Training College Alumni Association and its functional committee be known as Executive Committee.

ii) The office should be located within the premises of the Union Christian Training College, Berhampore, Murshidabad.

iii) The term of the Executive Committee shall be of one year duration (from the first week of February every year to the last week of January in the next year or upto the occurrence of next General Meeting).

B. Membership :

Every person who was a bonafide student or staff and the present student (provided he/ she would have to continue his/her eight months of studies in the college) and staff (Permanent) of the college may be a member of the Association after fulfilling the formalities with a recommendation of any one of the Executive Member. Only Life membership will be accepted by depositing the requisite amount of subscription to be determined by the General committee of the Association from time to time. Validity of Life membership will depend on the presence in the Annual General Meeting for two years within a period of 5 years.

C. Office Bearers :

The office of the Alumni Association shall vest on the Executive Committee consisting of the following office bearers.

(4)

1. The President — Principal / Teacher-in-charge of the college.

2. The Vice-President (two) — one from the ex-students. and one from permanent teaching staff.

3. The General Secretary — from the present permanent teaching staff of the college.

4. The Asst. General Secretary (four) — two from the current students of the college one from each department and two from the ex-students taking one each from both the departments, B.Ed. & B.P.Ed.

5. Treasurer - from the present permanent Teaching staff of the college.

6. 12 members - at least 6 from the current students preferably V.P., G.S., A.G.S., of the current Co-curricular Activities Committee both the departments of the college and 6 ex-students from both the departments (B.Ed. - 4, & B.P.Ed. - 2)

7. Non teaching representative of the B.O.G. and one from existing N.T.Staff.

8. Other full time teachers of the college including Librarian.

D. Election of the office Bearers :

Election of the office bearers will be held among the bonafide members present in the Annual General Meeting by direct election or by a panel approved by the members. In case of Election, the Nomination papers will have to be submitted to the President of the Association on the same date.

The Election will be conducted by the President of the Association who will act as the Presiding Officer

(5)

The Assistant General Secretary :

Will be responsible to perform the same duty in case of the absence of General Secretary chronologically.

The Treasurer :

1. Shall be responsible to keep and handle the finance as and when necessary.
2. To maintain the regular account book of income and expenditure.
3. Shall be responsible to keep the records of issuing and returns of the subscription and donation books.
4. To maintain the Bank Account
5. Will be responsible for preparing the Annual Budget and Audit.
6. To allot funds as per the decision of the Executive committee.

F. Association Fund and its Operation :

1. The Fund should be deposited in a Nationalized Bank.
2. The Bank A/C will be operated by the President and any one either the General Secretary or the Treasurer.
3. The accounts of the Association shall be examined by the Auditor who will be nominated by the president. The audit should be completed and placed before the General Body of the Association during the Annual General Meeting in each year.

G. Meetings :

1. Ordinary meetings shall be convened by the General Secretary in consultation with the President by at least seven days notice.
2. For quorum at least one third of the members of the meeting are required to be present.

(6)

E. Function of the Executive Committee :

General :

1. To organize the proposed programmes.
2. To frame the outline of the budget.
3. To maintain the official work and correspondences systematically.

The President :

To Preside over the meetings and to look after the activities. To act as the Presiding officer of the Election and also to execute of the election process.

Vice-President :

To Perform the same activities as the President in his absence.

The General Secretary :

1. Shall be responsible for implementing the decisions of the executive committee.

Executive Committee.

2. To organize activities to promote the proposals.
3. To Call all types of meeting and Annual General Meeting.
4. To look after the financial position from time to time with the help of the treasurer.
5. To look after the publications alongwith the Assst. General Secretaries.

6. To be responsible to renew the registration of the Association every year if applicable.

7. To communicate and encourage the Ex-students for enhancing the life membership.

8. To collect the Donations with the help of the members of the Association for the development of the college.

(7)

3. An emergent meeting of the Association may be convened by the President by at least two days notice.
4. The quorum of the emergent meetings will be as before.
5. The Annual General Meeting will be held on the first Sunday of the month of February in each year. The notice shall be issued by the General Secretary at least seven days in advance to the registered members of the Association.

H. Tribunal & Amendment :

1. If any disputes in respect of the interpretation and mode of application of the above rules arises shall be referred to the General Body of the Association. If necessary an emergent general meeting will be called by the President for that reason. The decision of the General body will be treated as the final subject to the approval of the Board of Governors of UCTC.
2. Amendment of the present constitution can only be made if a move done with a support of two-third of the members of the General committee of the association which will be approved by the BOG, UCTC and then the amendment will come into force.



(Dr. S. K. Thakur)
Signature of the president,
Alumni Association, U.C.T.C
2007-2008



(Mr. G. C. Pal)
Signature of the General Secretary
Alumni Association, U.C.T.C
2007-2008

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