

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC
UNION CHRISTIAN TRAINING COLLEGE**

Estd: 1938

Berhampore, Murshidabad, West Bengal, 742101

NCTE Recognized, NAAC Accredited, Affiliated to University of Kalyani, Govt. Aided
Year 2009-2010

Part A: Plan of Action and Outcome

The IQAC of the college continues as a facilitator of activities and programmes aimed at achieving academic excellence in our institution. The IQAC thus functions as an advisory body to the college on academic and research activities, student welfare schemes, infrastructure development and extension activities.

- National and State-level seminars, workshops, invited lectures were organized in the college.
- More teachers have received research projects funded by UGC and other agencies.
- The major infrastructure development project have started to function.
- Computerization was extended to more areas of administration. Internet facility is available in all departments. Updating and improving the facilities in the library have progressed.

To formulate a detailed action plan

- To strengthen the library by adding more books
- A research journal to be published with the latest developments in education
- To provide new multimedia and technology lab
- To provide new room for computer lab
- To conduct a workshop for school teachers on issue based curriculum
- To update the website of the college.
- To monitor the attendance and examinations (unit tests) of the students of the college.
- Teachers, Employees and students feed back were made more meaningful and actions were also taken.
- IQAC encouraged teachers to take up project work and research activities.
- To offer coaching for various sports and games
- To explore the possibility of establishing a competitive examination coaching centre for preparing interested students for various competitive examination.

OUTCOME AT THE END THE ACADEMIC SESSION 2009/10

i. Action taken during the session 2009-2010

- a) Printed copies of teachers manual and students Calendar were distributed to teachers and students respectively. Teacher's manuals were used for obtaining information like academic activities, teaching activities, leave etc. The IQAC has taken the responsibility of recording the attendance and examination records of the students after each unit test conducted by the college.
- b) The student's charter which had been prepared after consulting students and teachers has been displayed in a very prominent manner at the main entrance of our college building.
- c) The senior most student-teacher award had been ceremonially handed over on 5th September each year i.e. Teachers' Day.


Dr. S. K. Thakur
Principal
Union Christian Training College
Berhampore - 742101 (W.B.)

d) The annual budget was approved by BOG and spending was made according to budget allocation.

e) The college authorities have allotted IQAC a separate room with minimum accessories.

ii. Support Services

a) Information and Career Guidance cell is a very active unit of the college and has carried out year long programme of action during 2009-10.

c) The Physical Education department actively participated in WBCIPE programme and got award in sports field.

e) The Co-curricular activities committees of the college regularly organize sports and cultural activities.

iii. Feed Back

a) Students feed back on teachers were taken in 2009. Analysis was done by IQAC and the report was sent to the principal for information and corrective measures suggested for improvement.

b) Feed backs on office library staff are to be collected.

c) Feed backs were also received from each faculty regarding their performance throughout the year. The IQAC monitored the departments throughout the year for this purpose.

PART - B

B1. Activities Reflecting the Goals and Objectives of the Institution

The goal of Union Christian Training College is to impart value based quality education to the students in a congenial atmosphere. The college tries to raise the intellectual values of the students by organizing intra-college Quiz and Debate competition through co-curricular activities committees of B.Ed and B.P.Ed departments. The campus is kept clean and beautiful to raise the aesthetic values of the students. An overall improvement was noted in the pass percentage for both the departments of the college. Every year student of the B.Ed and B.P.Ed department achieved rank in the University merit list. The ranked student number is constantly increased year after year.

B2. New Academic Programmes Initiated

NIL

Innovations in curriculum design and transaction.

- Value education incorporated into the weekly schedule has continued.
- ICT integrated class room sessions were initiated.

B3. Inter Disciplinary Programme Started

Teachers of one department are invited to deliver lectures in other departments when the necessity arises.

B4. Examination System

Two unit tests per session were held during both the academic years according to academic calendar. Results were informed to the students.

B5. Candidates Qualified for NET/SLET/Ph. D

a) One Lecturer of the College received M.Ed degree from University of Calcutta.

b) One Lecturer of the College received Degree of Philosophy (Ph.D) from University of Kalyani.

c) One Lecturer of the College enrolled for Ph.D at North Bengal University.

Dr. S. K. Thakur
 Principal
 Union Christian Training College
 Bernampore • B.S.D. • 741 019

Initiative towards faculty development programme

Teachers attended the Orientation/Refresher programmes of UGC
 One teacher is continuing M.Ed course at The University of Calcutta

B6. Total Member of Seminars/Workshops Conducted

One (01) seminar and three popular lectures on the eve of 150th birth anniversary of Acharya Profulla Chandra Roy and Rabindranath Thakur and Swami Vivekananda were conducted by the college. One (01) workshop was conducted to improve statistical methods in research.

B7. Research Projects

a. One faculty members of the college received their Ph. D.

1. Dr. Paushalee Datta of B.Ed Department in 2010.

b. Newly Implemented

Three Minor Research Projects with grants received from UGC.

B8. Research Project Completed

All grants received from UGC.

Sl. No.	Name	Title of the Project	Amount
1	Dr. Aniruddha Chakraborty	Studies on Coordination Complexes of Vanadium	1,00,000

B9. Major Research Project

Nil

B10. Minor Research Project (going on) Funded by UGC

All grants received from UGC.


Sl. No.	Name	Title of the Project	Amount
1	Dr. Kishore Mukhopadhyaya	Effect of conditioning ,deconditioning and reconditioning on left ventricular morphology, function and catecholamine of adult males	98,000
2	Dr. Indranil Mondal	A study on kinematic and kinetic parameters of different forms of walking	96,000
3	Mr. Rajiv Sen	Participation in decentralized governance and empowerment: A study of women's participation of West Bengal	96,500

10. Patents generated, if any

Nil

14. Citation index of faculty members and impact factor

Five Research publications in National/International Journals


Dr. S. K. Thakur
 Principal
 Union Christian Training College
 Bangalore - 560 001 (W.B.)

B11. Honors Awards to the Faculty

Nil

B12. Internal Resource Generated by the College

Nil

18. Community services

Our College field is utilized by neighbouring schools and organizations.
Multi-gymnasium is opened for common people.

19. Teachers and officers newly recruited

nil

20. Teaching- Non teaching staff ratio: 14:20

21. Improvements in the library services.

- Open access system
- More books and Journals
- Books were duly catalogued and arranged
- Internet room renovated and provided with a printer
- A photocopy machine is installed in the library

22. New books/journals subscribed and their value.

- No of new books: 1024
- Value of new books: 3,00,000
- No. of new journals: 03

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback.

- Student assessment of teachers has been introduced in both departments. The Heads of the departments have appraised the teachers of their strengths and weaknesses as per student feedback and measures have been taken to redress grievances.

25. Unit cost of education.

- Rs. (including salary): 22949.09
- Rs. (excluding salary): 8097.17

26. Computerisation of administration and the process of admissions and examination results, issue of certificates.

- The processes of admissions, preparation of salary bills, University correspondence etc. and recording of students' enrolment, examination result and attendance have been computerized.

27. Increase in the infrastructural facilities.

- Women Hostel
- New classrooms (two)
- Renovation of Physics, Chemistry and Life Science Laboratory
- New chairs were added in the classroom
- Computers, printers in all laboratories
- More laboratory and Sports Equipment
- Dust bins added in specific locations in the institution

28. Technology upgradation.

- ICT oriented class room initiated in one seminar hall



Dr. S. K. Thakur
Principal

Union Christian Training College
Berhampore • MSD. • (W.B.)

30. Financial aid to students.

Student stipend

Category - SC/ST: Rs 8000.00 per annum (Govt.)
& Christians: Rs. 6000.00 per annum (Merronite)

31. Activities and support from the Alumni Association.

Association has been conducted seminars and Cultural programmes. Toppers of the both departments are honoured by the association.

32. Activities and support from the Parent-Teacher Association.

Not done

33. Health services.

The college has a memorandum of understanding with one doctor of District General Hospital to provide medical services to the students.

34. Performance in sports activities.

• Won medals in WBCIPE.

35. Incentives to outstanding sportspersons.

NIL

36. Student achievements and awards.

Ranked as University topper list.

37. Activities of the Guidance and Counselling unit.

Experts in the field of counselling took classes at the department level.

39. Development programmes for non-teaching staff.

Computer training and seminars.

40. Good practices of the institution.

- ❖ Teaching Skill development training for student-teacher
- ❖ Training programme in English Communicative Skills for student-teachers.
- ❖ Financial assistance to poor students through co-curricular activities
- ❖ Remedial coaching to weaker students.
- ❖ First entry level Services coaching.
- ❖ NET/SET coaching in different subjects

41. Linkages developed with National/International, academic/research bodies

- ❖ University of Kalyai
- ❖ University of North Bengal
- ❖ University of Burdwan
- ❖ IACS, Kolkata

42. Any other relevant information the institution wishes to add.

College is considering the possibility of moving towards the status of an autonomous institution.

Dr. S. K. Thakur
Principal
Union Christian Training College
Bachchanpore • 14502 • (W. B.)

- 2
- b) The student's charter which had been prepared after consulting students and teachers has been displayed in a very prominent manner at the main entrance of our college building.
 - c) The senior most student-teacher award had been ceremonially handed over on 5th September each year i.e. Teachers' Day.
 - d) The annual budget was approved by BOG and spending was made according to budget allocation.
 - e) The college authority has enhance the facilities of IQAC

ii. Support Services

- a) Information and Career Guidance cell is a very active unit of the college and has carried out year long programme of action during the session
- c) The Physical Education department actively participated in WBCIPE programme and got award in sports field.
- e) The Co-curricular activities committees of the college regularly organize sports and cultural activities.

iii. Feed Back

- a) Students feed back on teachers were taken in 2010. Analysis was done by IQAC and the report was sent to the principal for information and corrective measures suggested for improvement.
- b) Feed backs on office library staff are to be collected.
- c) Feed backs were also received from each faculty regarding their performance throughout the year. The IQAC monitored the departments throughout the year for this purpose.
- d) IQAC formulating new mechanism for improvement of student teacher rapport.

PART - B

B1. Activities Reflecting the Goals and Objectives of the Institution

The goal of Union Christian Training College is to impart value based quality education to the students in a congenial atmosphere. The college tries to raise the intellectual values of the students by organizing intra-college Quiz and Debate competition through co-curricular activities committees of B.Ed and B.P.Ed departments. The campus is kept clean and beautiful to raise the aesthetic values of the students. An overall improvement was noted in the pass percentage for both the departments of the college. Every year student of the B.Ed and B.P.Ed department achieved rank in the University merit list. The ranked student number is constantly increased year after year.

B2. New Academic Programmes Initiated

NIL

Innovations in curriculum design and transaction.

- Value education incorporated into the weekly schedule has continued.
- Use of ICT integrated class room sessions was initiated.

B3. Inter Disciplinary Programme Started

Teachers of one department are invited to deliver lectures in other departments when the necessity arises.

B4. Examination System


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AQAR - 2010-11

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NCTE Recognized, NAAC Accredited, Affiliated to University of Kalyani, Govt. Aided
Year 20010-2011

Part A: Plan of Action and Outcome

The IQAC of the college continues as a facilitator of activities and programmes aimed at achieving academic excellence in our institution. The IQAC thus functions as an advisory body to the college on academic and research activities, student welfare schemes, infrastructure development and extension activities.

- ❖ National and State-level seminars, workshops, invited lectures were organized in the college.
- ❖ More teachers have been successfully completed granted research projects funded by UGC.
- ❖ The major infrastructure development project have started to function and some works have been completed.
- ❖ Computerization was extended to more areas of administration. Internet facility is available in all departments. Updating and improving the facilities in the library have progressed.
- ❖ Computerized library has been started its function.

To formulate a detailed action plan

- ❖ To strengthen the library by adding more books and computer facility
- ❖ A research journal to be published with the latest developments in education
- ❖ To provide new multimedia and technology lab
- ❖ To provide modern facilities for computer lab
- ❖ To conduct a workshop for head of the institution of school for conduction of smooth practice teaching
- ❖ To continue up gradation of the college website.
- ❖ To monitor the attendance and examinations (unit tests) of the students of the college.
- ❖ Teachers, Employees and students feed back were made more meaningful and actions were also taken.
- ❖ IQAC encouraged faculty development programme
- ❖ To offer coaching for various sports and games
- ❖ To explore the UGC fund for first entry level services

OUTCOME AT THE END THE ACADEMIC SESSION 2010/11

i. Action taken during the session 2010-2011

a) Printed copies of teachers manual and students Calendar were distributed to teachers and students respectively. Teacher's manuals were used for obtaining information like academic activities, teaching activities, leave etc. The IQAC has taken the responsibility of recording the attendance and examination records of the students after each unit test conducted by the college.



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Berhampore • M.S.D. • (W.B.)

Two unit tests per session were held during both the academic years according to academic calendar. Results were informed to the students.

B5. Candidates Qualified for NET/SLET/Ph. D

- a) One Lecturer of the College received M.Ed degree from University of Calcutta.
c) One Lecturer of the College received Degree of Philosophy (Ph.D) from Visva-Bharati.

Initiative towards faculty development programme

Teachers attended the Orientation/Refresher programmes of UGC

B6. Total Member of Seminars/Workshops Conducted

One Seminar organized by the Co curricular Activity committee held on college campus.

B7. Research Projects

- a. **One** faculty members of the college received their Ph. D.
Dr. Arun kumar Mondal of the B.Ed department in 2011.

b. Newly Implemented

Two Minor Research Projects with grants received from UGC.

B8. Research Project Completed

All grants received from UGC

B8. Research Project Completed

All grants received from UGC.

Sl. No.	Name	Little of the Project	Amount
1	Dr. Kishore Mukhopadhyaya	Effect of conditioning ,deconditioning and reconditioning on left ventricular morphology, function and catecholamine of adult males	98,000

B9. Major Research Project

Nil

B10. Minor Research Project (going on) Funded by UGC

All grants received from UGC.

Sl. No.	Name	Little of the Project	Amount
1	Dr. Asok Biswas	Effect of physical exercise on reaction time	64,000
2	Dr. Subhabrata Kar	Influence of warming up on motor and sports performance of the athletics	1,33,000

10. Patents generated, if any

Nil

14. Citation index of faculty members and impact factor

Seven Research publications in National/International Journals



B11. Honors Awards to the Faculty

Nil

B12. Internal Resource Generated by the College

Nil

18. Community services

Our College field is utilized by neighbouring schools and organizations.
Multi-gymnasium is opened for common people.

19. Teachers and officers newly recruited

nil

20. Teaching- Non teaching staff ratio: 14:20

21. Improvements in the library services.

- ❖ Computerization
- ❖ Open access system
- ❖ New books and Journals
- ❖ Books were duly catalogued and arranged
- ❖ Internet room renovated and provided with a printer
- ❖ A photocopy machine is installed in the library

22. New books/journals subscribed and their value.

- No of new books: 987
- Value of new books: 1,50,000
- No. of new journals: 02

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback.

- Student assessment of teachers has been introduced in both departments. The Principal have appraised the teachers of their strengths and weaknesses as per student feedback and measures have been taken to redress grievances.

25. Unit cost of education.


- Rs. (including salary) 23960.75
- Rs. (excluding salary): 8560.26

26. Computerisation of administration and the process of admissions and examination results, issue of certificates.

- The processes of admissions, preparation of salary bills, University correspondence etc, and recording of students' enrolment, examination result and attendance have been computerized.

27. Increase in the infrastructural facilities.

- ✓ Women Hostel two storied
- ✓ New smart classroom
- ✓ Upgradation of Physics, Chemistry and Life Science Laboratory
- ✓ New instructional materials were added in the classroom
- ✓ More laboratory and Sports Equipment
- ✓ Enhances drinking water facilities



Dr. S. K. Thakur
Principal
Union Christian Training College
Berhampore • M.D. • (W.S.)

28. Technology upgradation.

- ICT oriented class room initiated in one seminar hall

30. Financial aid to students.

> Student stipend

- Category - SC/ST: Rs. 8000 per annum (Govt)
- Christians: Rs. 7500 per annum (Merronite)
- Weaker Section: Rs. 600 to 6 students (CCAC)

31. Activities and support from the Alumni Association.

Association has been conducted seminars and Cultural programmes. Toppers of the both departments are honoured by the association. This session Alumni Association takes additional responsibility to success Platinum Jubilee Celebration programme.

32. Activities and support from the Parent- Teacher Association.

Not done

33. Health services.

The college has a memorandum of understanding with one doctor of District General Hospital to provide medical services to the students.

34. Performance in sports activities.

- Won medals in WBCIPE.

35. Incentives to outstanding sportspersons.

Felicitation done to the Physical Education student-teacher for their outstanding performance in sports area.

36. Student achievements and awards.

University topper is to be found from our Institution.

37. Activities of the Guidance and Counselling unit.

Experts in the field of counselling took classes at the department level.

39. Development programmes for non-teaching staff.

Communicative English programme is carried out.

40. Good practices of the institution.

- Micro and Macro level teaching development training for student-teacher
- Training programme in English Communicative Skills for student-teachers.
- Financial assistance to poor students through co-curricular activities
- Remedial coaching to weaker students.
- First entry level Services coaching.
- NET/SET coaching in different subjects

41. Linkages developed with National/International, academic/research bodies

University of Kalyai
University of North Bengal
University of Burdwan
IACS, Kolkata
Calcutta University

42. Any other relevant information the institution wishes to add.

College is making academic and infrastructural enhancement to achieve the status of post graduate college. .


Dr. S. K. Thakur
Principal
Union Christian Training College
Berhampore • M.S.D. • (W.B.)

2011-12

NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

AGAR

2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:


 Dr. K. Thakur
 Principal
 Union Christian Training College
 Berhampur, India - 742101

Name of IQAC Co-ordinator

Email:

3

NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

Please enter a positive number/ 0 is not existing.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	0
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/Ph.D)	0
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	2 B.Ed, A.P.Ed
Other value added programmes	1 - Eng. Com. Course
Any other programme offered (Specify)	1 - Multigram

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programmes designed	0
Programmes under revision	0
Interdepartmental collaborative programmes	02 1. Talent Search 2. Sharad Utsav
Inter institutional collaborative programmes	02 1. Seminar with Dornikoll college 2. Seminar with Shimuruli S.S. college of Education

A

4

committee
recommendations
implemented (Total)

Number of NAAC
peer team
recommendations
implemented

03

I. Work order installed

ii. English communication course started
iii. Faculty initiated Research Project.

Number of
UGC/any other
expert committee
recommendations
implemented

0

Number of review
committee
recommendation
under
implementation

0

Number of NAAC
peer team
recommendations
under
implementation

03

I. centre for Remedial studies

II. E Journal and e books.

III. Discussion session with P.T. Schools

Number of UGC/
any other expert
committee
recommendations
under
implementation

0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty
strength required as
per norms for all
programmes

16

Total faculty on rolls

13

Faculty added
during the year

0

Faculty positions
vacant

03

I. LSC. II. Physical Education - 02

Faculty left during
the year

01

Life SC.

Total number of
visiting faculty

Total number of
guest faculty I. computer II. Sanskrit III. L-SC
IV. Art Education V. Instructor-02

5

8. Qualification of Faculty

PhD and Above S.K.T, B.G, A.C, I.G, A.K.M, B.B, A.B, K.M, F.M

MPhil Rajib, B.B, S.K.M

Masters All

Any other (Specify)

9. Faculty qualification improvement

PhD awarded to
existing faculty - A.K.M, P.D

MPhil awarded to
existing faculty

Any other degree
awarded to existing
faculty MA Education - G.C.P, A.C

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff
(total sanctioned)

Administrative staff
(Actual strength)

Added during the
year of reporting

Left during the year

Number of posts
vacant S.K.O.Y, B.K.B, P.M.S.R.D

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support
Staff (Total
sanctioned
strength) - P.G

Technical Support P.G

6

Staff (Actual strength)

Added during the year

Left during the year

Number of posts vacant

Prev

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NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

4.

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

DD MM YYYY

Year of establishment of IQAC / /

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members *President, Secretary*

Number of Alumni in IQAC *Palash, Pijush, Sujit*

Number of Students in IQAC *GS of B.Ah B.Ed. and B.P.Ed.*

Number of Faculty in IQAC *HOD, B.G., GCP, B.Y.A.*

Number of Administrative Staff in IQAC *S. Mitra*

Number of Technical Staff in IQAC

Number of *President, Secretary, B.O.G.*

8

Management
Representatives

Number of External
experts in IQAC

Number of any
other stakeholder
and community
representatives

14. IQAC Meetings

Number of IQAC
meetings held
during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of
academic
programmes
proposed

Number of value
added programmes
proposed

Number of skill
oriented
programmes
proposed

Number of faculty
competency and
development
programmes
proposed

Number of other
staff development
programmes
proposed

Number of student
mentoring

9

programmes
proposedNumber of co-
curricular activities
proposed

06

Number of inter
departmental
cooperative
schemes proposed

04

Number of
community
extension
programmes
proposed

03

Any other
programmes
proposed (Specify)

0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)Number of
academic
programmes
implemented

02

Number of value
added programmes
implemented

02

Number of skill
oriented
programmes
implemented

02

Number of faculty
competency and
development
programmes
implemented

03

Number of other
staff development
programmes
implemented

01

Number of student
mentoring

01

10

programmes
implemented

Number of co-
curricular activities
implemented

06

Number of inter
departmental
cooperative
programs
implemented

04

Number of
community
extension
programmes
implemented

03

Any other
programmes
suggested that are
implemented
(Specify)

0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/
conferences/
workshops organized
by IQAC within the
institution

02

Number of participants
from the institution

13

Number of participants
from outside

200

Number of external
experts invited

14

Number of external
conferences/seminars/
workshops on
institutional quality
attended

14

Number of events
conducted with IQACs
of other institutions as

01



11

collaborative
programmes

19. Did IQAC receive any funding from UGC during the year ?

- Yes
 No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

MULTIMEDIA CLASSROOM
INTERCOLLEGE SPORTS

Prev

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NAAC Institutional Quality Sustenance and Development Survey

Exit this
survey

6.

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of

students for various
courses
(Sanctioned)

Actual enrollment

during the year

Student dropout

percentage during
the year

Success

percentage in the
final examination
across the courses

Number of

academic
distinctions in the
final examination
and percentage

Number of students

who got admitted to
institutions of
national importance

Number of students

admitted to
institutions abroad

Number of students

qualified in UGC

13

NET/ SET

Number of students
qualified GATE/
CAT/ other
examination
(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students
participated

30. Does student counselling and guidance service exist ?

No

31. Student participation, if answer to Qn. 29 is yes

Number of students
participated

32. Career Guidance

Number of career
guidance
programmes
organized

Percentage of
students
participated in
career guidance
programmes

33. Is there provision for campus placement?

No

34. If yes to Qn. 32

14

Number of students participated in campus selection programmes

Number of students selected for placement during the year

35. Does gender sensitization program exist ?No **36. If Answer is Yes to Qn 34**

Number of programmes organized

37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state

15

- level sports and games events
- Number of students participated in university level sports and games events
- Number of prizes won by students in international sports and games events
- Number of prizes won by students in national level sports and games events
- Number of prizes won by students in state level sports and games events
- Number of prizes won by students in university level sports and games events
- Number of sports and games events conducted by the institute for the students

38. Composition of students

- Percentage of Scheduled Caste
- Percentage of Scheduled Tribe
- Percentage of other backward communities
- Percentage of women students
- Percentage of

physically
challenged

Percentage of rural
students

55

Percentage of
urban students

45

16

39. Scholarships and Financial Support

Number of students
availing financial support
from the institution

15

Amount disbursed as
financial support from the
institution

3000

Number of students
awarded scholarship
from the institution

03

Number of students
received notable
national/international
acheivements/recognition

0

40. Student initiatives

Number of
community
upliftment
programmes
initiated by students

02

Number of literary
programmes
initiated by students

01

Number of social
action initiatives
based on science /
environment
initiated by students

01

Number of student
research initiatives

0

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D

NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

- Yes
 No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

- Yes
 No

43. Whether benchmarking is created for institutional quality management efforts ?

- Yes
 No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

photocopy facility
enhancement of books and journals

45. Is a Management Information System (MIS) in place ?

- Yes
 No

19

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="25000"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="0"/>
Alumni contribution	<input type="text" value="0"/>
Wellwishers	<input type="text" value="0"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="500000"/>
---	-------------------------------------

20

Amount spent for student welfare

Amount spent for staff welfare

50. Is delegation of authority practiced

- Yes
 No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

21

55. Has the institution conducted any SWOT analysis during the year

- Yes
 No

56. The SWOT analysis was done by internal or by external agency

- Internal
 External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

teaching competency
Constructivism approach

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

nonavailability of practicing schools
proper time table

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

media selection
skill enhancement

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

usage of modern teaching technique
uneasy social environment

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

Students' progress in profession
socialization

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

22

NAAC as an adviser	<input type="checkbox"/>
NAAC as an ameliorative reformer	<input type="checkbox"/>

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Survey

NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

2.

AAR- 2012-13

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:


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 Principal
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 Berhampore - MSD. & (M.F.)

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Name of IQAC
Co-ordinator

Dr. Aniruddha Chakr

Email:

ani.c1234@rediffmail

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Champhor & N. B. & (M.B.)

3

NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate
(BA/B.Sc./B.Com
etc.)

Post Graduate
(MA/M.Sc./M.Com
etc.)

Research
Programmes
(M.Phil/PhD)

Certificate
Programmes

Professional
Programmes
(B.Tech/M.Tech
/B.Ed/M.Ed
/Medicine/Pharmacy
/Paramedical
/Nursing etc)

Other value added
programmes

Any other
programme offered
(Specify)

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes
added during the


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4

year

New programmes designed Programmes under revision Interdepartmental collaborative programmes Inter institutional collaborative programmes Number of review committee recommendations implemented (Total) Number of NAAC peer team recommendations implemented Number of UGC/any other expert committee recommendations implemented Number of review committee recommendation under implementation Number of NAAC peer team recommendations under implementation Number of UGC/ any other expert committee recommendations under implementation **7. Faculty Details (Enter a number; 0 for nil)**Total faculty strength

required as per norms for all programmes

Total faculty on rolls

Faculty added during the year

Faculty positions vacant

Faculty left during the year

Total number of visiting faculty

Total number of guest faculty

8. Qualification of Faculty

PhD and Above

MPhil

Masters

Any other (Specify)

9. Faculty qualification improvement

PhD awarded to existing faculty

MPhil awarded to existing faculty

Any other degree awarded to existing faculty

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)

Administrative staff (Actual strength)

Added during the year of reporting

Left during the year



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Number of posts
vacant

4

6

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support
Staff (Total
sanctioned strength)

1

Technical Support
Staff (Actual
strength)

1

Added during the
year

0

Left during the year

0

Number of posts
vacant

0

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NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

4.

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD MM YYYY

12 / 09 / 2009

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in IQAC

Number of Faculty in IQAC

Number of Administrative Staff in IQAC

Number of Technical Staff in IQAC

Number of Management Representatives


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8

Number of External

experts in IQAC

Number of any other

stakeholder and

community

representatives

14. IQAC MeetingsNumber of IQAC

meetings held during

the year

15. Whether Calendar of activities of IQAC formulated for the academic year**16. IQAC Plans for Development (Enter a number; 0 for nil)**Number of academic

programmes

proposed

Number of value

added programmes

proposed

Number of skill

oriented

programmes

proposed

Number of faculty

competency and

development

programmes

proposed

Number of other

staff development

programmes

proposed

Number of student


mentoring

programmes

proposed

Number of

co-curricular



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9

activities proposed

Number of inter departmental cooperative schemes proposed

4

Number of community extension programmes proposed

1

Any other programmes proposed (Specify)

0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented

2

Number of value added programmes implemented

0

Number of skill oriented programmes implemented

2

Number of faculty competency and development programmes implemented

1

Number of other staff development programmes implemented

0

Number of student mentoring programmes implemented

1

Number of co-curricular activities implemented

6

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Number of inter departmental cooperative programs implemented

Number of community extension programmes implemented

Any other programmes suggested that are implemented
(Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution

Number of participants from the institution

Number of participants from outside

Number of external experts invited

Number of external conferences/seminars/ workshops on institutional quality attended

Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year ?

Yes

No


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20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received
from UGC

Amount Received
from any other
source including the
college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Smart Classroom
Inter-college Sport
Educational Tour

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NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

5.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

1

Number of faculty members involved in curriculum restructuring/revision /syllabus development

13

Number of programmes in which evaluation process reformation taken up and implemented

1

Number of active teaching days during the current academic year

183

Average percentage of attendance of students

99%

Percentage of classes engaged by guest faculty and temporary teachers

20%

Number of self financed programmes offered

0



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Number of aided programmes offered

Number of programmes discontinued during the year

23. Whether any systematic student feedback mechanism is in place ? No**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken

25. Is feedback for improvement provided to the faculty? Yes**26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of minor projects completed

Number of major project proposals submitted for external funding


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Number of minor project proposals submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals

Number of research publications in national peer reviewed journals

Number of research papers accepted for publication in international peer reviewed journals

Number of research papers accepted for publication in national peer reviewed journals

Average of impact factor of publications reported

Number of books published

Number of edited books published

Number of books (single authored) published

Number of books (coauthored) published

Numbers of conferences attended by faculty

Number of international

15

conferences
attended

Number of national
conferences
attended

Number of papers
presented in
conferences

Number of papers
presented in
international
conferences

Number of papers
presented in national
conferences

Number of
conferences
organized by the
institution

Number of faculty
acted as experts
resource persons

Number of faculty
acted as experts
resource persons -
international

Number of faculty
acted as experts
resource persons-
national

Number of
collaborations with
international
institutions

Number of
collaborations with
national institutions

Number of linkages
created during the
year

Total budget for
research for current
year as a



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66

percentage of total institution budget

Amount of external research funding received in the year

Number of patents received in the year

Number of patents applied for in the year

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

Number of PhDs awarded during the year

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

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NAAC Institutional Quality Sustenance and Development Survey

End this survey

6.

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)

Actual enrollment during the year

Student dropout percentage during the year

Success percentage in the final examination across the courses

Number of academic distinctions in the final examination and percentage

Number of students who got admitted to institutions of national importance

Number of students admitted to institutions abroad

Number of students qualified in UGC NET/ SET


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Number of students qualified GATE/ CAT/ other examination (Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

29. Student participation, if response is yes to Qn. 27

Number of students participated

30. Does student counselling and guidance service exist ?

31. Student participation, if answer to Qn. 29 is yes

Number of students participated

32. Career Guidance

Number of career guidance programmes organized

Percentage of students participated in career guidance programmes

33. Is there provision for campus placement?

34. If yes to Qn. 32

Number of students participated in campus selection




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programmes

Number of students
selected for
placement during the
year

0

35. Does gender sensitization program exist ?

No

36. If Answer is Yes to Qn 34

Number of
programmes
organized

0

37. Student activities

Number of students
participated in
external cultural
events

25

Number of prizes
won by students in
external cultural
events

2

Number of cultural
events conducted by
the institute for the
students

6

Number of students
participated in
international sports
and games events

0

Number of students
participated in
national level sports
and games events

2

Number of students
participated in state
level sports and
games events

2

Number of students
participated in

4



20

university level
sports and games
events

Number of prizes
won by students in
international sports
and games events

0

Number of prizes
won by students in
national level sports
and games events

2

Number of prizes
won by students in
state level sports
and games events

2

Number of prizes
won by students in
university level
sports and games
events

2

Number of sports
and games events
conducted by the
institute for the
students

0

38. Composition of students

Percentage of
Scheduled Caste

22

Percentage of
Scheduled Tribe

6

Percentage of other
backward
communities

17

Percentage of
women students

45

Percentage of
physically challenged

3

Percentage of rural
students

55

Percentage of urban
students

45



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MSD, A.P.P.S.

21

39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives



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NAAC Institutional Quality Sustenance and Development Survey

Exit this survey

7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

 Yes No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

 Yes No

43. Whether benchmarking is created for institutional quality management efforts ?

 Yes No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

Xerox Centre
e-journal
Reference Books

45. Is a Management Information System (MIS) in place ?

 Yes No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

0

47. Existence of learning resource management

	Yes <input checked="" type="checkbox"/>	No
e-database in library	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ICT and smartclass room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Production of teaching modules	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Interactive learning facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="0"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="0"/>
Alumni contribution	<input type="text" value="0"/>
Wellwishers	<input type="text" value="0"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="400000"/>
---	-------------------------------------



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Principal

Amount spent for

student welfare

Amount spent for

staff welfare

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

Yes

No

Faculty

Students

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)Number of

grievances received

Number of

grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)Number of

grievances received

Number of

grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)Number of

grievances received

Number of

grievances resolved

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

constructivism
Competent Teaching
Skill oriented teaching

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

Internship problem
Time Table
Integrated Curriculum

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

Micro Teaching
Media Selection

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

Usage of modern teaching techniques
Involvement of community

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

Skill Development
Effective Teaching
socialization etc.

62. How do you perceive the role of NAAC in the quality development of your

institution (Suggestions in bullet format to be given below)

Research Funding
Seminar/ Workshop Funding
NAAC as an adviser

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